



Greetings Families,

Welcome to Camp Gilmour, the Official Camp of Summer Fun! We have many exciting adventures planned this week – your preschooler is sure to have tons of fun, make new friends and plenty of memories. As we gear up for your child's summer camp journey, please keep in mind the following. Mr. James Herten our preschool camp director is looking forward to being part of your child's summer at Camp Gilmour!.

Camp Location and Hours

Preschool Camp Location

35001 Cedar Road, Gates Mills OH 44040

Day Camp Location

2045 SOM Center Road, Gates Mills OH 44040

Drop-Off/ Pick-Up

Preschool Camp drop off and pickup is at the Lower School.

- ❖ Drop off is 8:30 am in the circle at the east end of building. There are camp signs to direct you.
- ❖ Pick-up is at 12:30 p.m. for half-day campers and 4:00 pm for full day campers.
- ❖ Please have photo identification ready as you sign out your camper.

If you **have a child at both the Upper School day camp and the Lower School preschool camp**, please pick up your preschool camper first and use the inner loop to pick up your day camper. The aftercare bus will bring campers from the day camp to the Lower School at about 4:15 pm.

Before and After Care

- All **before (7:15 am) and aftercare (until 6 pm)** for day camp and preschool is held at the Lower School, 35001 Cedar Road. Before and after care is available for an additional fee. If you need to add this service, please contact the camp office at 440 473 8000 ext. 2267. You must register for this the Thursday BEFORE your camp begins on Monday. There are no single day before or aftercare options.
- Out of respect for our outstanding counselors, please remember that morning drop offs without before care should be no earlier than 8:30 am (7:15 am for before care) and after care ends promptly at 6:00 pm. If you are late picking up your child from after care, there is a \$1.00 charge per minute. **THE DIRECT LINE TO BEFORE OR AFTERCARE (7:00 -8:30 AM and 4:30-6:00PM) 440-473-8000 ext 6127.**

What to wear and bring

- ❖ Please have your child dress for the weather in comfortable, casual clothing – **close-toed shoes only**. Dressing in layers makes it easy to adjust to our Cleveland weather. We will be going outside daily and participating in many hands-on activities.
- ❖ *Please bring a plastic water bottle.* We have many opportunities to fill your bottle up during that camp. We will be always using water bottles.
- ❖ Be sure to **label EVERYTHING with your child's name**. This includes all bags, clothing items, etc. This will help ensure that what your child brings with them in the morning comes home with them in the afternoon.
- ❖ Swimming and skating clothing is described under Weekly Activities.
- ❖ Each camper will receive a Camp Gilmour 2023 t-shirt.

For the Sun

- ❖ As we have many activities planned for the outdoors, campers are encouraged to wear items for increased comfort such as sunblock, sunglasses, hats or visors, and light colored t-shirts. We just want our campers to be as comfortable as possible when engaged in outdoors activities.
- ❖ Campers should bring a **non-breakable water bottle** to camp each day. We have many hydration stations and water breaks, it is best for campers to have a supply of water. The water bottle will be filled during the day. **Please have your name on your water bottle.**
- ❖ Please remember to put **sunscreen** on your child before dropping them off in the morning. If you would like us to reapply in the afternoon, please be sure to send in **spray only sunscreen labeled with your child's name, along with a note of permission signed by you.** Please instruct your children on the importance of sunscreen and how to apply it. Our counselors can assist campers but they are not expected to rub on sunscreen.

What not to bring

- ❖ **No outside toys, electronic devices, jewelry, etc.** should be brought to camp. These items have a tendency to get lost or broken and make for a sad day. Phones should be secured in a backpack and should not be used during the camp day.
- ❖ Due to life-threatening allergies, **no outside food is permitted** to be brought in with your child. Every day Gilmour Academy will provide a healthy morning snack and lunch for all campers. We will also have plenty of water available throughout the day. The lunch menu for the week is attached to this email.

For Medical Attention

- ❖ Ms. Amy Seeds our camp's registered nurse, is on campus during camp hours. She is available to assist with caring for any scrapes, bruises and minor injuries. Any medical emergencies will be handled with a call to 911.
- ❖ If your child has **an allergy that requires an allergy or medication action plan**, please fill out the attached form and bring it to camp the first day. You can turn the form in and discuss any concerns with Ms. Seeds. She will be available at 8:15 am each Monday morning. She can be reached at -in the LS Clinic at 440-473-8000 ext 6008.
- ❖ **If your child has an allergy that requires an allergy action plan. Please fill out the attached form and bring it to camp the first day. You can discuss any concerns at that time.** If there are no concerns, no need to complete these forms.

Weekly Activities

- ❖ All campers, full and half-day will have lunch and snacks.
- ❖ **Full day** campers will be **swimming every Monday through Thursday afternoon (1-2pm).**
- ❖ **Half day** campers will swim every **Tuesday and Thursday morning.** Please be sure to send your child in with a bathing suit, towel, and swim shoes (to wear to and from the pool), **labeled with their name**, on these days.
 - **Campers are transported to the pool at the Athletic Center and ice arena by Gilmour buses. The bus uses the access road marked as intercampus loop on your map.**
- ❖ **We will be ice skating on Friday afternoon.** For skating, all campers should bring a long sleeve shirt or a sweatshirt, a hat that covers their ears, gloves, and an extra pair of socks. Bicycle helmets are highly recommended. **Campers are expected to bring bicycle helmets, these are not provided by the camp.**
- ❖ **The Fine Arts Association Music Program:** Monday
- ❖ **Yoga with Marni Task:** Wednesday

Absence from Camp

- ❖ If for any reason, you will not be attending camp, your child is ill or you are delayed, please call 440-473-8000 ext. 2267 and leave a message on the answering machine. For your safety, we will account for all families by 9:30 am each morning.

Thank you for helping to ensure that your child has the best experience possible this week at Camp Gilmour – see you soon!

Please respond to this email if you have any questions. Thank you.

Rhonda Rickelman
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James Herten
Director Preschool Summer Camp
hertenj@gilmour.org
440-473-8000 ext. 2267 (Camp Office)

Erin Molder
Camp Administrative Assistant
moldere@gilmour.org
(440) 473 8000 ext. 2267 (Camp Office)

Camp Line
(440) 473 8000 ext. 2267 (Camp Office)
summercamp@gilmour.org (Email address)

Before and After Care Line:

(440) 473 8000 ext. 6127 7:00 am – 8:30 am and 4:00 -6:00 pm

Amy Seeds, LS Nurse (8:15 am – 4:00 pm)
440-473-8000 ext. 6008



NOTE: GILMOUR ACADEMY is building a new Commons this summer. The project is on the south end of the upper school campus. This project should not affect drop-off, pick-up or any camp activities. What may be impacted is lunch. We will still have lunch, but the daily offerings may change. We will keep you posted.

Thanks for your patience.